

# **Registration Checklist**

Find out what you need to register your child at Thrive

2023 - 2024 School Year

CHECK TO SEE IF YOUR CHILD IS ELIGIBLE	
Does your child live in the "Thrive Zone"?	Is your child starting kindergarten?
To attend Thrive School, a student must live in the neighbourhoods within the Thrive busing zone. <u>View the map</u> to see if your child's home is in this area.	If your child is starting kindergarten in September 2023, your child must be at least <b>five</b> years old on or before December 31, 2023.
Do you have a low family income?	Is Thrive a good fit for your family?
Your combined household income must be below the threshold. View the income threshold chart to see if your combined household income falls below the threshold for your family size.	Fostering a strong school-home partnership is a key part of Thrive. Students and families need to be curious about STEM (like coding and robotics) and be ready to strive for academic excellence. As part of the registration process, families agree to be an active partner in student learning.

## **COLLECT YOUR DOCUMENTS**

## Why are documents required?

This information is used to confirm eligibility for Thrive. It also helps us understand your child's strengths and their areas for growth. Registrations missing required documents will be considered incomplete. If you are new to Canada or unable to provide some of these documents for any reason, please contact Thrive School for assistance at 780-446-2235.

# Proof of name and age

One of the following:

- · Canadian birth certificate
- · Canadian certificate of live birth
- · Canadian citizenship card or certificate
- · Canadian passport
- · Canadian treaty card
- · Canadian Certificate of Indian Status
- · Canadian permanent resident card

# Tips for preparing your documents

You will need electronic copies of all required documents.

- You can scan documents or take a photo with your phone.
- Remember to scan both sides of all documents
- · Check that the documents are legible.
- Make sure files are not password-protected.

## Proof of home address

<u>One</u> of the following (must be dated in the last 60 days and have the parent/legal guardian's name and address. Driver's license <u>cannot</u> be used as proof of house address.):

- · Bank statement
- · GST rebate
- Income tax statement
- Utility bill

 Canadian Confirmation of Permanent Residence document

For students who are not Canadian citizens or permanent residents, additional documents are required for the student and parent/legal guardian.

#### Proof of combined household income

Both of the following from Canada Revenue Agency:

- Most recent Notice of Assessment (NOA) for you and your spouse/partner, if applicable.
- Most recent Canada Child Benefit (CCB) notice.

# Other documents (if applicable)

Depending on the student, you may also need to provide:

- Copies of any court order(s) that affect your child, such as custodial or guardianship documents
- A copy of your child's most recent Individual Program Plan (IPP) document from their current school
- Any additional documents providing information on special learning needs (educational assessments, etc.)

According to Alberta law, a student may have only one residence (home). If the parents/legal guardians do not live together and the child splits their time between homes, the parents/legal guardians must choose one address to use as the primary student residence.

## Most recent report card

If your child is currently enrolled in school, you will need their most recent report card.

#### **REGISTER**

## Ready to register?

To register, visit our website at <a href="mailto:thm:register">thriveschool.ca</a> and click on the "Register now" button. This will direct you to create a new account and then begin the registration process. You can use the same account to register multiple children.

#### **Email Address**

You will need to have an email address to register your child online. Remember to use an email address that you check regularly. If this is an issue, please contact us.

## Step-by-step instructions

To help you through the online registration process, check out our <u>step-by-step registration guide</u>.

## HOW REGISTRATION WORKS AT THRIVE

# 1. Registration deadline

Registration for 2023-2024 is open until **9:00 AM** on **June 30, 2023**.

## 3. Notification and acceptance

Thrive will contact all families to let them know if their child was selected.

#### 5. Waitlist

Students who are not selected in the lottery will be placed on a waitlist by grade.

## 2. Lottery

If we receive more registrations than we have space for, we will hold a random draw (also called a lottery). Only complete registrations received before the deadline will be included in the lottery.

## 4. Accepting the offer

If your child is selected, you will have **one week** to accept the offer. If we do not hear from you, the spot will be offered to the next student on the waitlist.

# 6. Late registrations

Registrations completed after the deadline will be added to the waitlist in the order they are received.

# **QUESTIONS? NEED HELP?**

#### Call or text us

Call or text Thrive School at 780-446-2235.

#### **Email**

Email us at info@thriveschool.ca.